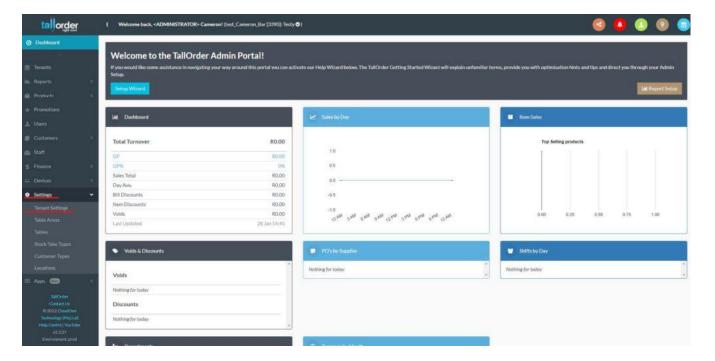
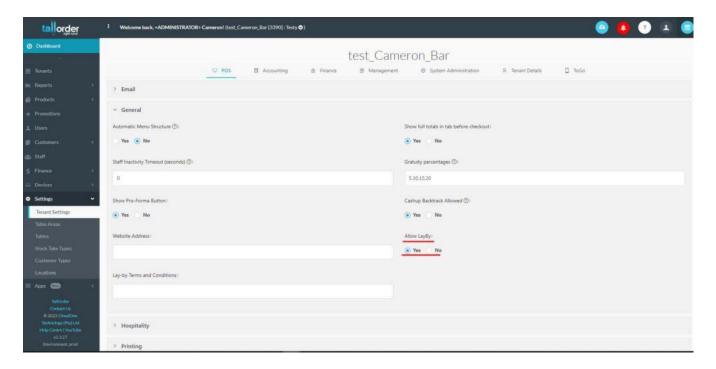
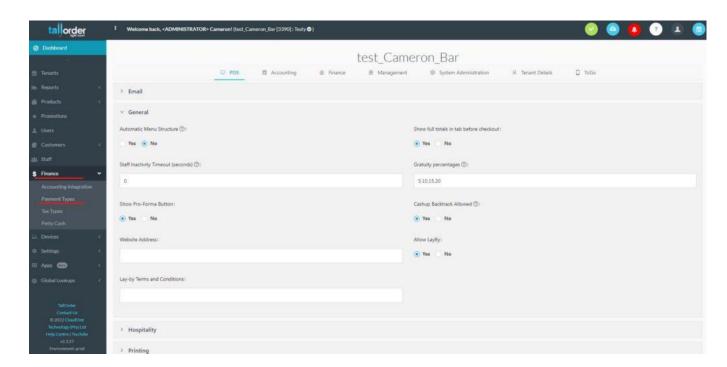
nce you are in the backend please go down to the Settings and click on that and then click on **Tenant Settings**:



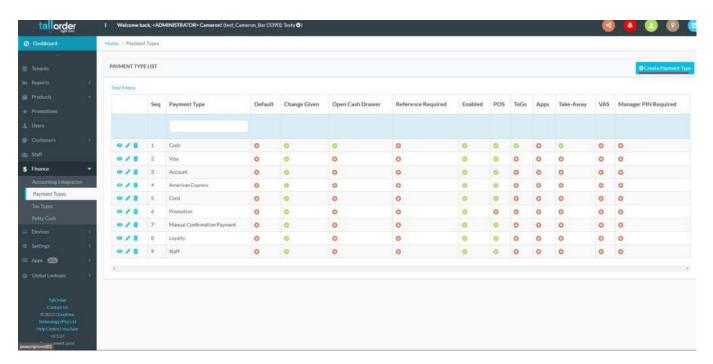
Once you have clicked on **Tenant Settings** you can go down to **Allow Layby** and click on **yes** to enable **Laybys**



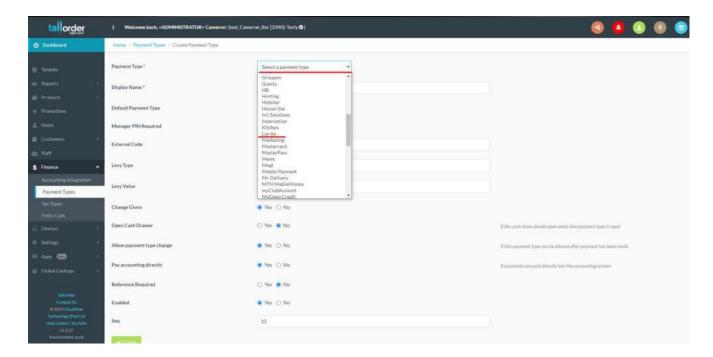
From here go to the **Finance option** and then click on the **Payment Types** option as shown below:



On the next screen you can see all your payment methods that your Merchant has. From here please click on the **Create Payment Type** button:

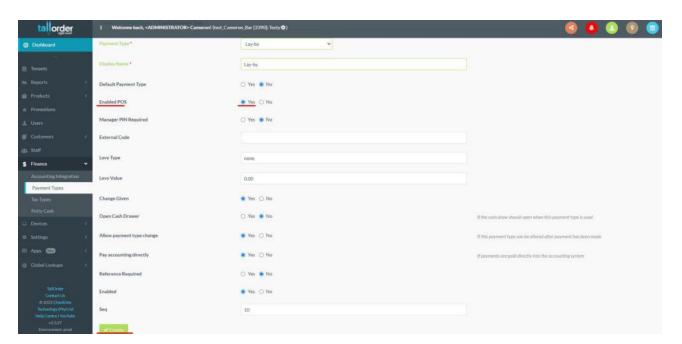


Once you have click on that button you will be presented with a new page where you can select a payment method. From here click on the option that says **Select Payment type** and scroll down to find **Layby** as shown below:



Once you have selected the payment please enable the following Toggle: **Enabled POS – Yes**

Once you enabled the toggle please scroll down and click on the Create button



You will be redirected to the page where you can see all your payment methods. On this screen please click on the **publish button** in the right hand corner as shown below.

Once that button has changed to a green mark the changes has been published and you can now do Layby payments on POS.

