

# **TALLORDER SOLUTIONS**

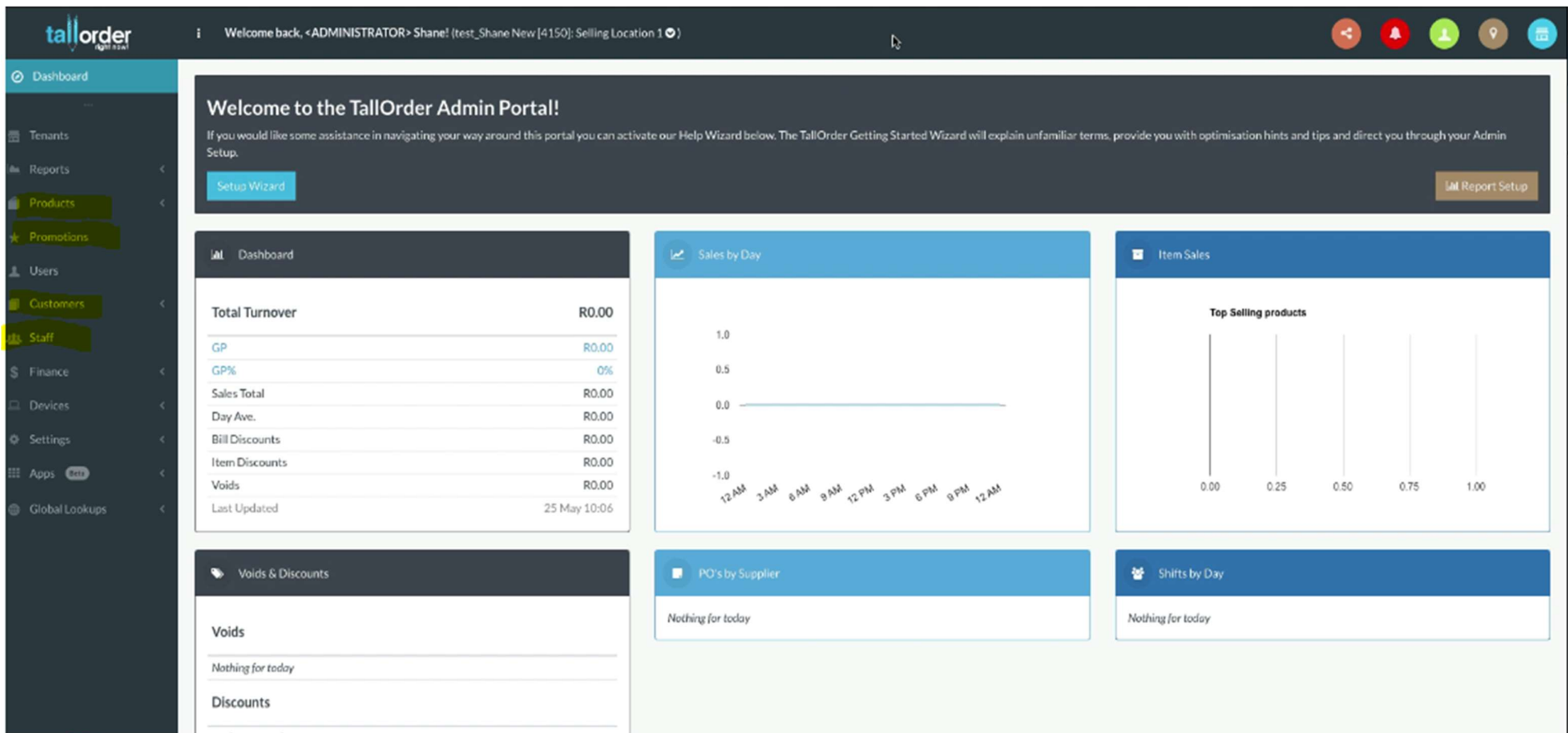
# **LOG INTO MYSTOCK**

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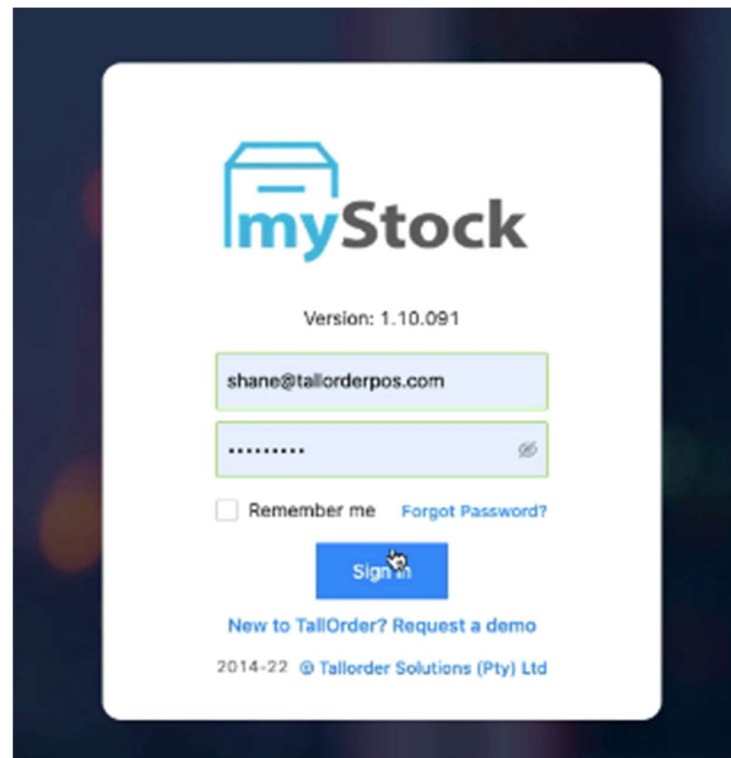
## TallOrder / Log into myStock Manual

Follow these steps to log into myStock:

1. When you sign up with TallOrder, you will typically be in contact with our friendly customer support agents who will assist you in setting up your TallOrder Back Office. In the Back Office, you will configure various aspects such as products, promotions, customers, and staff.



- You will use the same username and password for both your TallOrder Back Office and myStock. Once you have completed all the necessary setup in your TallOrder Back Office, you are ready to sign in to myStock.
- Open your web browser and enter the URL for myStock: mystock.tallorder.app.
- You will be directed to the login page, where you will see the version and fields to input your username and password.
- Enter your login information and click on "Sign In."



- You will be redirected to the merchant page.

myStock

Merchants

Merchant	Name
4095	ACCELQ Prod myStock
3766	Adrift East Africa LTD
4195	Africa Wild - Elephant Valley Lodge
3287	African Parks Majete Ltd
4135	African Parks Malawi Ltd
4191	African Parks Zambia
3978	Amani Safaris (Villa MB)
4199	Anchorville Aluminium
4082	Ankao Management SA (Maviana)
4153	Avalanche Trading Group (Pty) Ltd
3288	Babanango - Matatane
3880	Babanango Game Reserve Pty Ltd
3750	Bamboo Investments Ltd (Bamboo Zanzibar)
4179	Battery and Inverter Centre (PTY) Ltd
4061	Blissful Restaurant
3349	Brilliant Paper & Packaging
3337	Brilliant Paper Factory Shop
4101	C&D Innovations Pty Ltd T/A DELTEC BATTERIES PLETT
3287	Camp George Lodge
3056	Cederberg Ridge Wilderness Lodge

1 2 3 4 5 ... 8 > 20 / page

If you have access to multiple merchants, they will be displayed here. If you are searching for a specific merchant, only that one will be shown. If you have access to only one merchant, you will see it directly.



The screenshot shows the 'myStock' interface with a 'Merchants' section. A search bar on the left contains the number '4150'. Below the search bar is a 'Search' button and a 'Reset' button. The main area displays a table of merchants with two columns: 'Merchant' and 'Name'. The table lists various merchants, including 'ACCELQ Prod myStock', 'Adrift East Africa LTD', 'Africa Wild - Elephant Valley Lodge', 'African Parks Majete Ltd', 'African Parks Malawi Ltd', 'African Parks Zambia', 'Amani Safaris (Villa MB)', 'Anchorville Aluminium', 'Ankao Management SA (Mavana)', 'Avalanche Trading Group (Pty) Ltd', 'Babanango - Matatane', 'Babanango Game Reserve Pty Ltd', 'Bamboo Investments Ltd (Bamboo Zanzibar)', 'Battery and Inverter Centre (PTY) Ltd', 'Blissful Restaurant', 'Brilliant Paper & Packaging', 'Brilliant Paper Factory Shop', 'C&D Innovations Pty Ltd TJA DELTEC BATTERIES PLETT', 'Camp George Lodge', and 'Cederberg Ridge Wilderness Lodge'. At the bottom right, there is a pagination control showing '1' selected, followed by '2', '3', '4', '5', '...', '8', and '>', with a '20 / page' dropdown.

Merchant	Name
	ACCELQ Prod myStock
	Adrift East Africa LTD
	Africa Wild - Elephant Valley Lodge
3287	African Parks Majete Ltd
4135	African Parks Malawi Ltd
4191	African Parks Zambia
3978	Amani Safaris (Villa MB)
4199	Anchorville Aluminium
4082	Ankao Management SA (Mavana)
4153	Avalanche Trading Group (Pty) Ltd
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3880	Babanango Game Reserve Pty Ltd
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4179	Battery and Inverter Centre (PTY) Ltd
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3349	Brilliant Paper & Packaging
3337	Brilliant Paper Factory Shop
4101	C&D Innovations Pty Ltd TJA DELTEC BATTERIES PLETT
3267	Camp George Lodge
3056	Cederberg Ridge Wilderness Lodge

Click on the merchant you want to sign in to.

myStock

test\_Shane New [4150] - 1- Stock Location [4096]

Dashboard

Merchants

Stock Enquiries

Reports

Approvals

Stock Orders

Receive Stock

Stock Take

Stock Production

Month End

Settings

Stock Actions

2023-05-26

→

2023-06-02

Filter

23

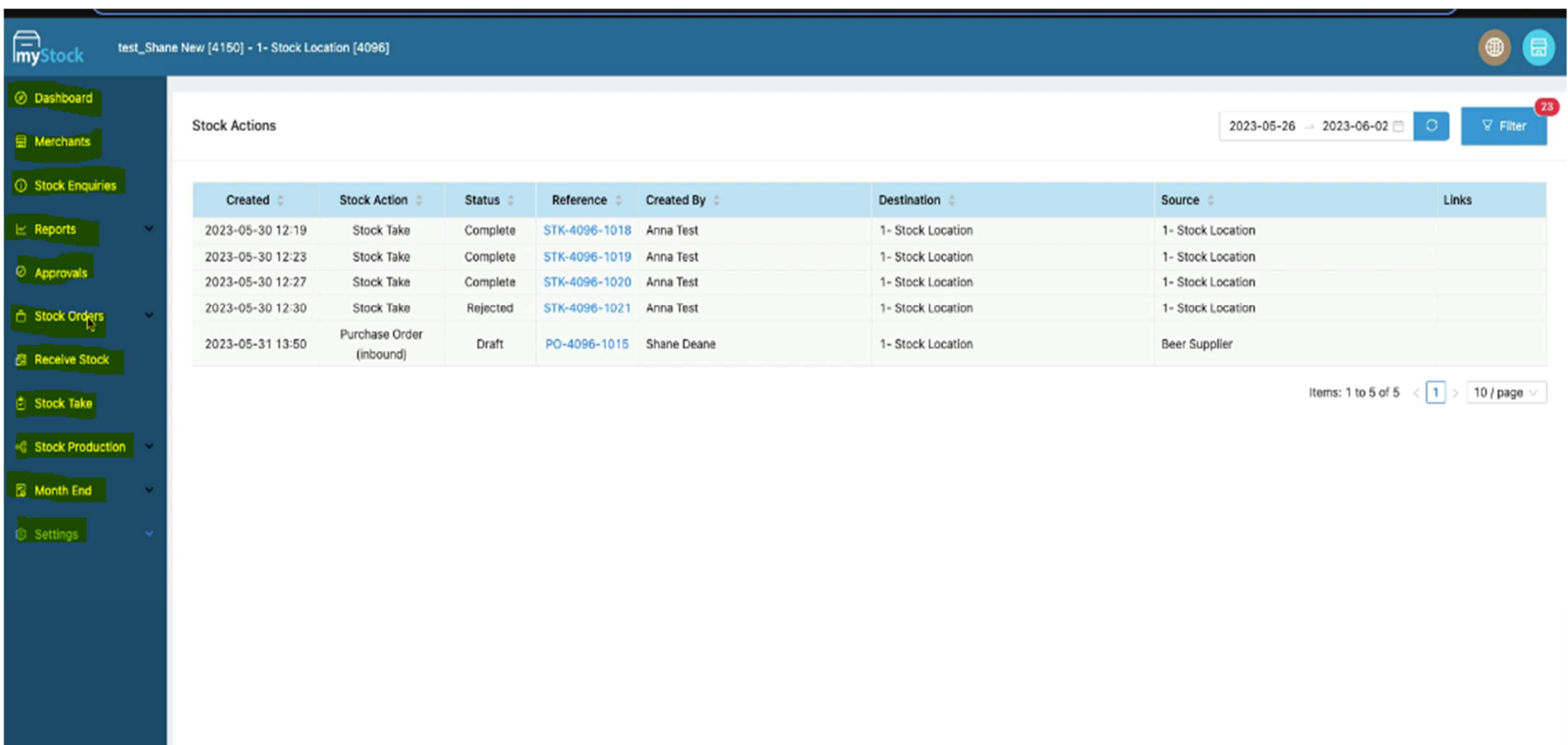
Created	Stock Action	Status	Reference	Created By	Destination	Source	Links
2023-05-30 12:19	Stock Take	Complete	<a href="#">STK-4096-1018</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:23	Stock Take	Complete	<a href="#">STK-4096-1019</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:27	Stock Take	Complete	<a href="#">STK-4096-1020</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:30	Stock Take	Rejected	<a href="#">STK-4096-1021</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-31 13:50	Purchase Order (inbound)	Draft	<a href="#">PO-4096-1015</a>	Shane Deane	1- Stock Location	Beer Supplier	

Items: 1 to 5 of 5

< 1 >

10 / page

- After signing in, you will be taken to your dashboard. On the left-hand side, you will find a menu with various actions, including reports, stock orders, stock production, month-end tasks, and settings.
- Owners and inventory admins will have access to all menu items, while managers or clerks may have restricted access based on their roles.



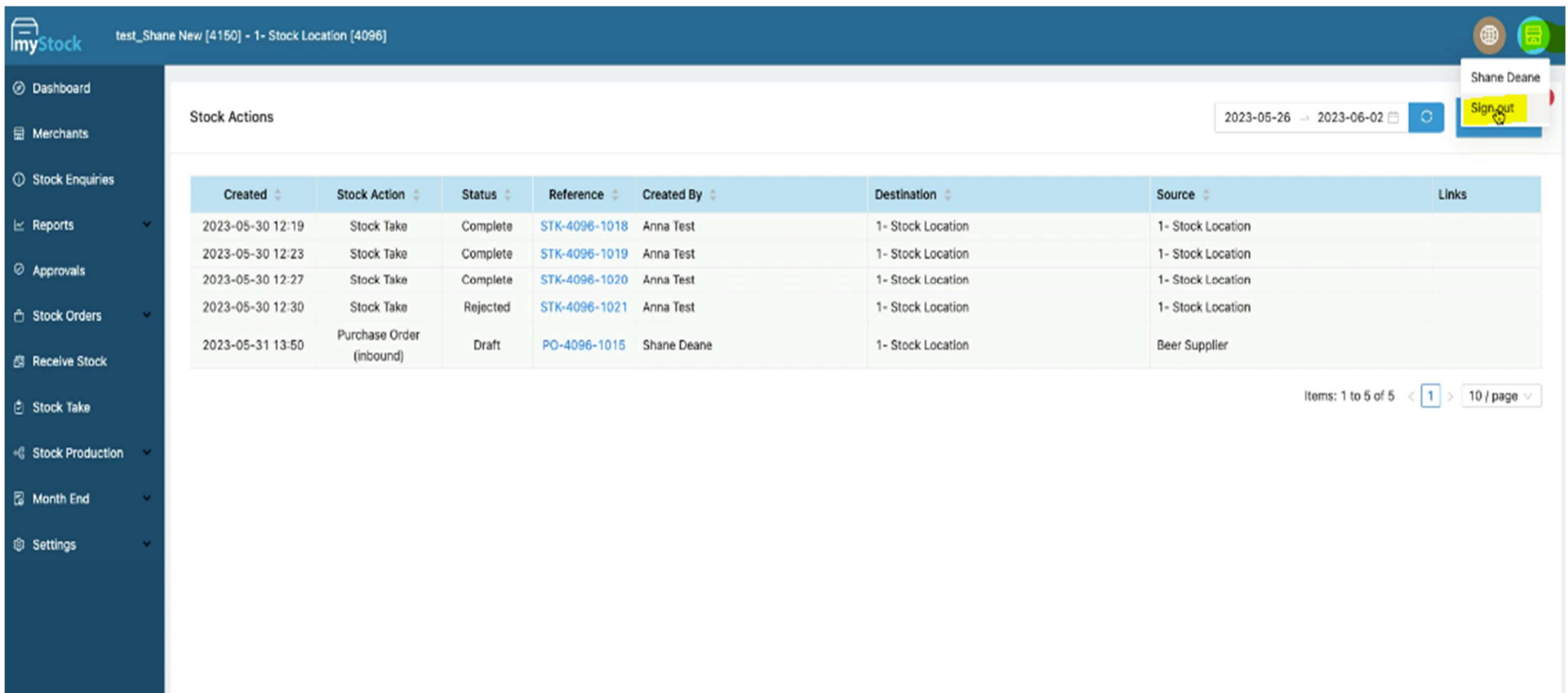
The screenshot shows the myStock dashboard interface. On the left is a dark blue sidebar menu with options: Dashboard, Merchants, Stock Enquiries, Reports, Approvals, Stock Orders, Receive Stock, Stock Take, Stock Production, Month End, and Settings. The main content area is titled 'Stock Actions' and displays a table of stock actions. Above the table, there are date filters (2023-05-26 to 2023-06-02), a refresh button, and a filter button with a red badge showing '23'. The table has columns: Created, Stock Action, Status, Reference, Created By, Destination, Source, and Links. It contains five rows of data, including stock takes and a purchase order.

Created	Stock Action	Status	Reference	Created By	Destination	Source	Links
2023-05-30 12:19	Stock Take	Complete	STK-4096-1018	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:23	Stock Take	Complete	STK-4096-1019	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:27	Stock Take	Complete	STK-4096-1020	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:30	Stock Take	Rejected	STK-4096-1021	Anna Test	1- Stock Location	1- Stock Location	
2023-05-31 13:50	Purchase Order (inbound)	Draft	PO-4096-1015	Shane Deane	1- Stock Location	Beer Supplier	

At the bottom right of the table, there is a pagination control showing 'Items: 1 to 5 of 5', a page number '1' in a box, and '10 / page'.

- To log out of myStock, click on the blue house icon located at the top left of the screen.
- Select "Profiles" and click on "Sign Out." You will be directed back to the myStock login page.

By following these steps, you can easily log in to myStock and access its features and functionalities. If you encounter any difficulties or have further questions, please feel free to contact our support team.



The screenshot shows the myStock application interface. The top navigation bar includes the myStock logo, a user profile dropdown for "Shane Deane" with a "Sign out" button, and a date range filter set to "2023-05-26" to "2023-06-02". The left sidebar contains a menu with items: Dashboard, Merchants, Stock Enquiries, Reports, Approvals, Stock Orders, Receive Stock, Stock Take, Stock Production, Month End, and Settings. The main content area is titled "Stock Actions" and displays a table with the following data:

Created	Stock Action	Status	Reference	Created By	Destination	Source	Links
2023-05-30 12:19	Stock Take	Complete	<a href="#">STK-4096-1018</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:23	Stock Take	Complete	<a href="#">STK-4096-1019</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:27	Stock Take	Complete	<a href="#">STK-4096-1020</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-30 12:30	Stock Take	Rejected	<a href="#">STK-4096-1021</a>	Anna Test	1- Stock Location	1- Stock Location	
2023-05-31 13:50	Purchase Order (inbound)	Draft	<a href="#">PO-4096-1015</a>	Shane Deane	1- Stock Location	Beer Supplier	

At the bottom right of the table, there is a pagination control showing "Items: 1 to 5 of 5" and a dropdown menu set to "10 / page".