

TALLORDER SOLUTIONS

CREATING MENU ADD ONS

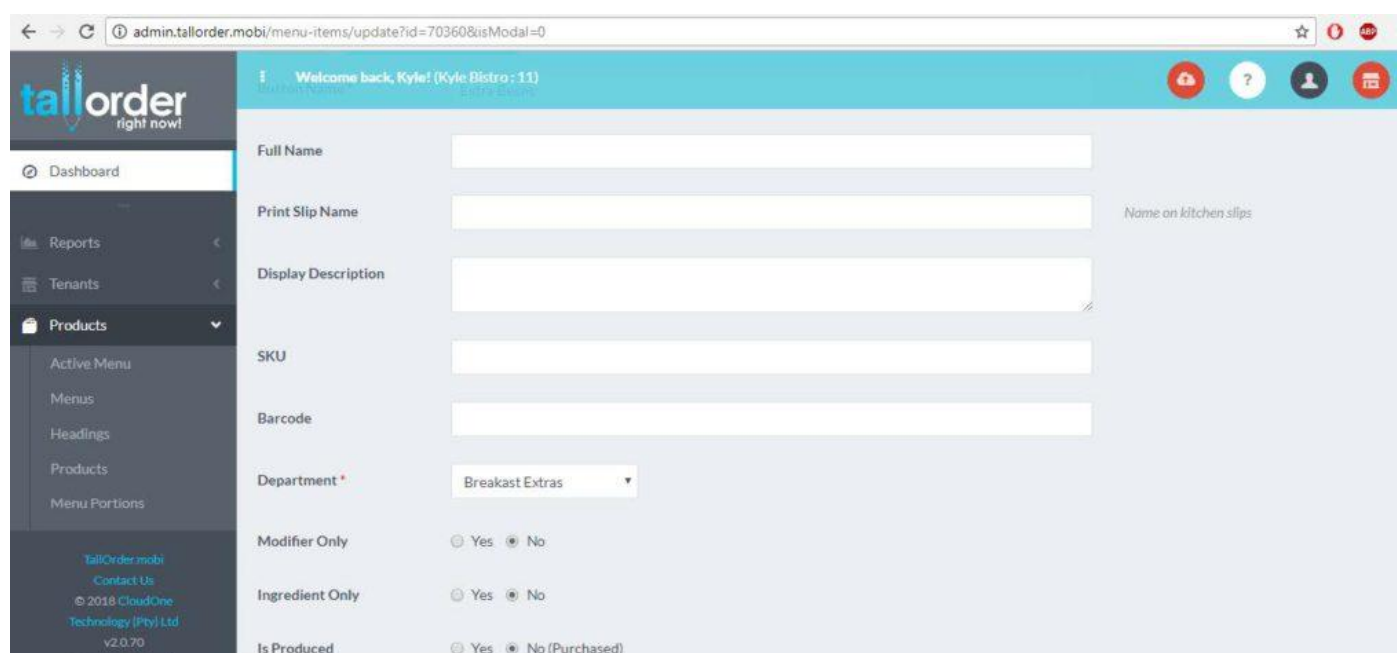
Menu Add-Ons are products that can influence price & stock levels. Add-ons are also used for upselling a product. E.g. Champions Breakfast may have an Add-on of extra bacon at R20 – this will prompt the user to ask the client if they would like extra bacon with their Champions Breakfast. Menu Add-Ons can also be a Recommended product. E.g. a particular wine may be best paired with a certain meal. Therefore the type of wine would be the recommended product for that particular meal.

Menu Add-Ons can also be a list of products in a hold group that may not influence price – E.g. when ordering a burger, a client may request that they do not want tomato, lettuce, or onion. These hold items can be set up as Add-ons.

Complimentary Add-ons are products that are given as free with a particular set of products or meal, but still influences the stock levels.

To set up Menu Add-Ons, you would first need to create the Add-On as a product (as Add-Ons are products that influence price and stock levels). See Chapter 2 for how to create a Product.

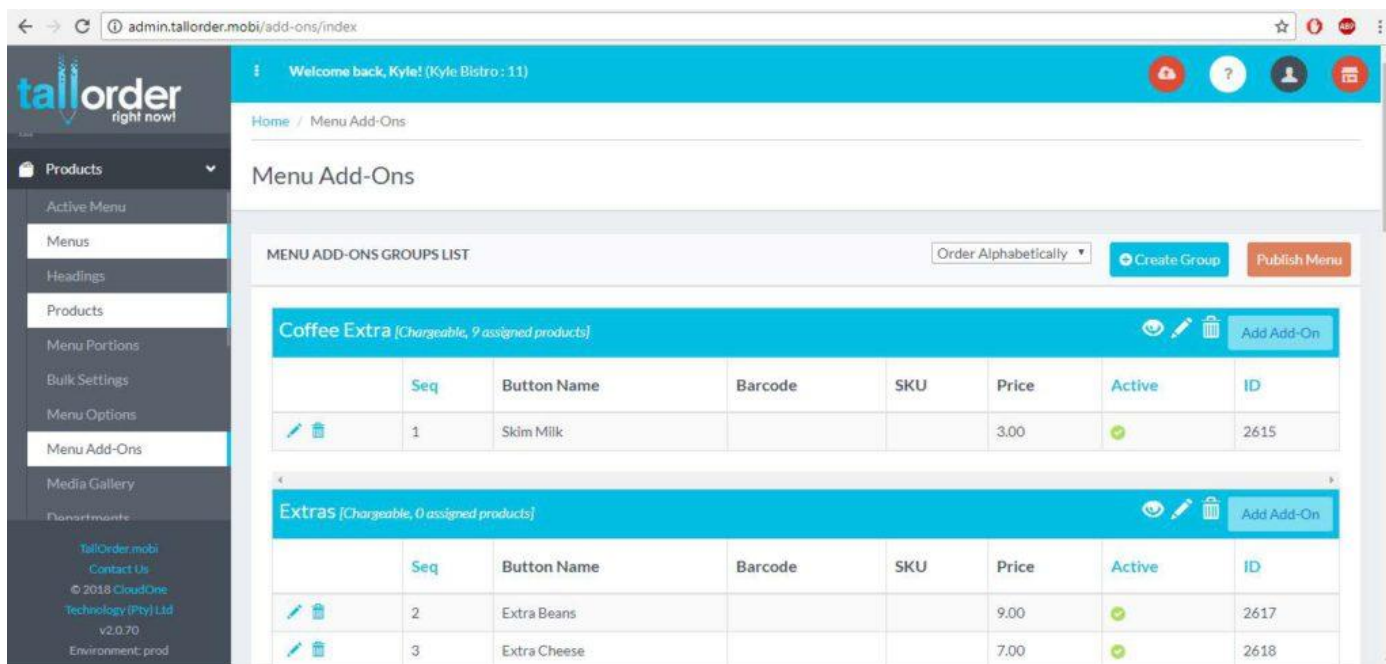
If you want an Add-On to be a modifier only (does not appear as an individual product in TallOrder but rather within a product itself) – you would need to select “Modifier Only” when creating the product:



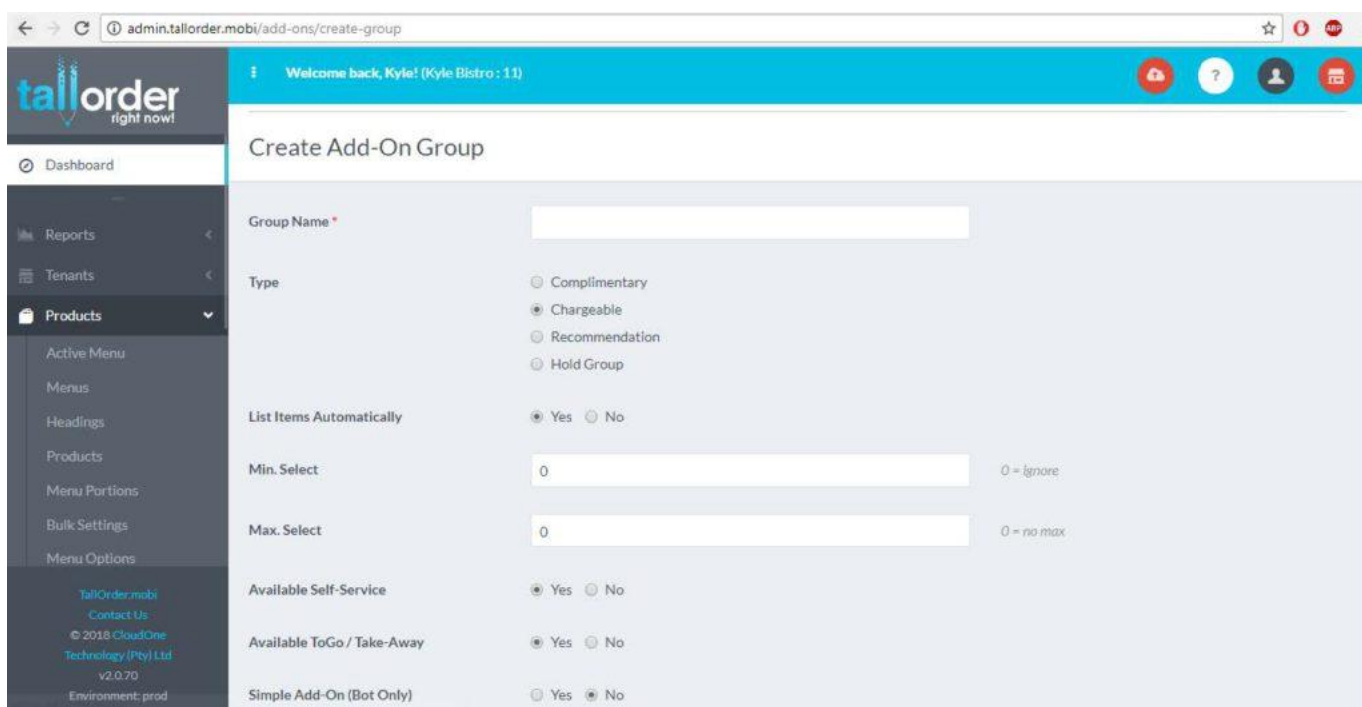
The screenshot shows the 'Update' form for a menu item in the TallOrder admin dashboard. The form includes the following fields and options:

- Full Name: [Text input field]
- Print Slip Name: [Text input field] (Note: Name on kitchen slips)
- Display Description: [Text input field]
- SKU: [Text input field]
- Barcode: [Text input field]
- Department: [Dropdown menu] (Selected: Breakfast Extras)
- Modifier Only: [Radio buttons] (Selected: No)
- Ingredient Only: [Radio buttons] (Selected: No)
- Is Produced: [Radio buttons] (Selected: No (Purchased))

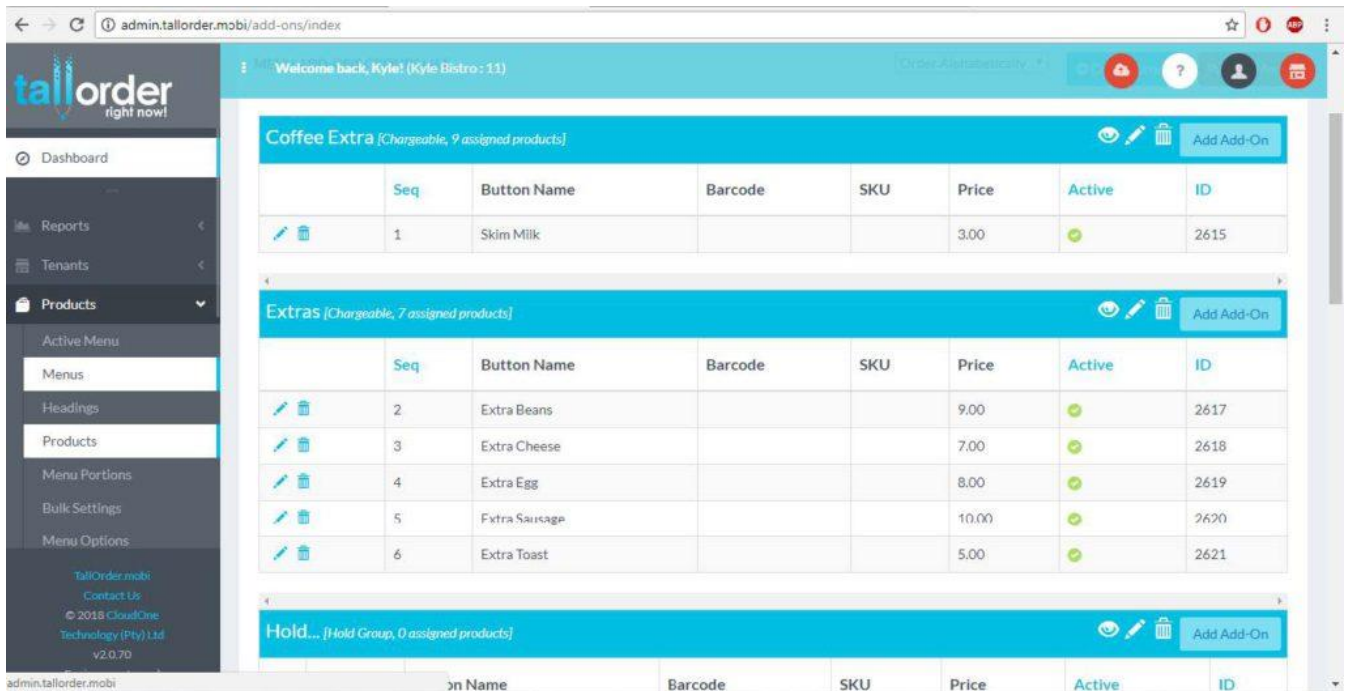
The next step is to create the respective Add-On group – Complimentary, Chargeable, Hold and Recommended Add-Ons will follow the same process. Click on 'Products' on the left hand side of the TallOrder admin Dashboard and it will display a dropdown list of functions related to 'Products' Click 'Menu Add-Ons' and select the 'Create Group' button:



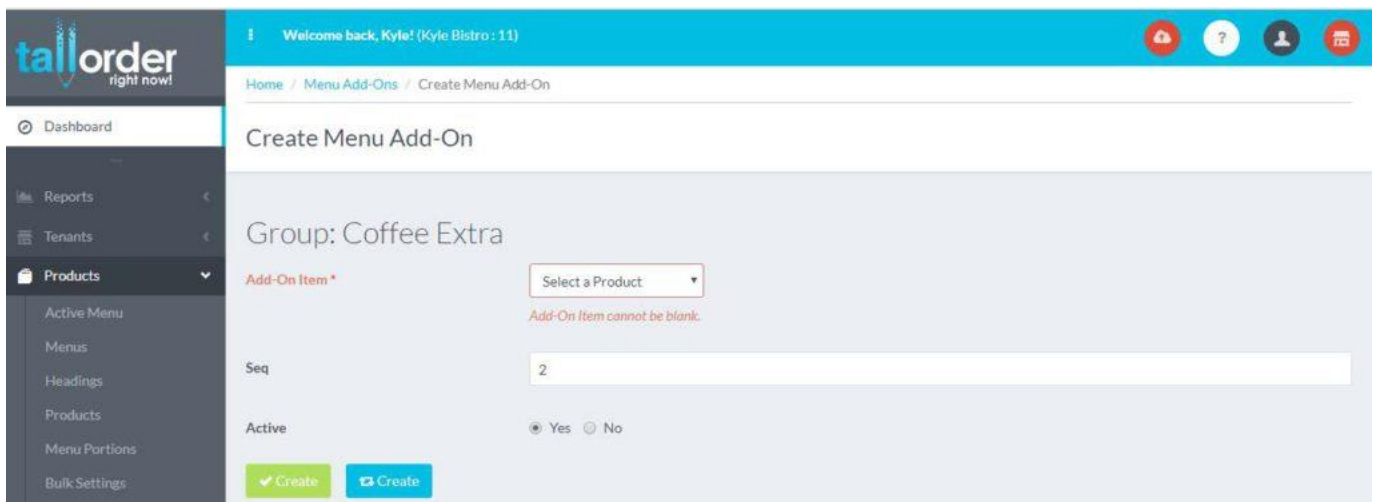
Firstly, name your respective group (E.g. Extras). Chargeable Add-On is the default Add-On. If the Add-On is a 'Hold Group' Add-On, then select 'Hold Group' etc.



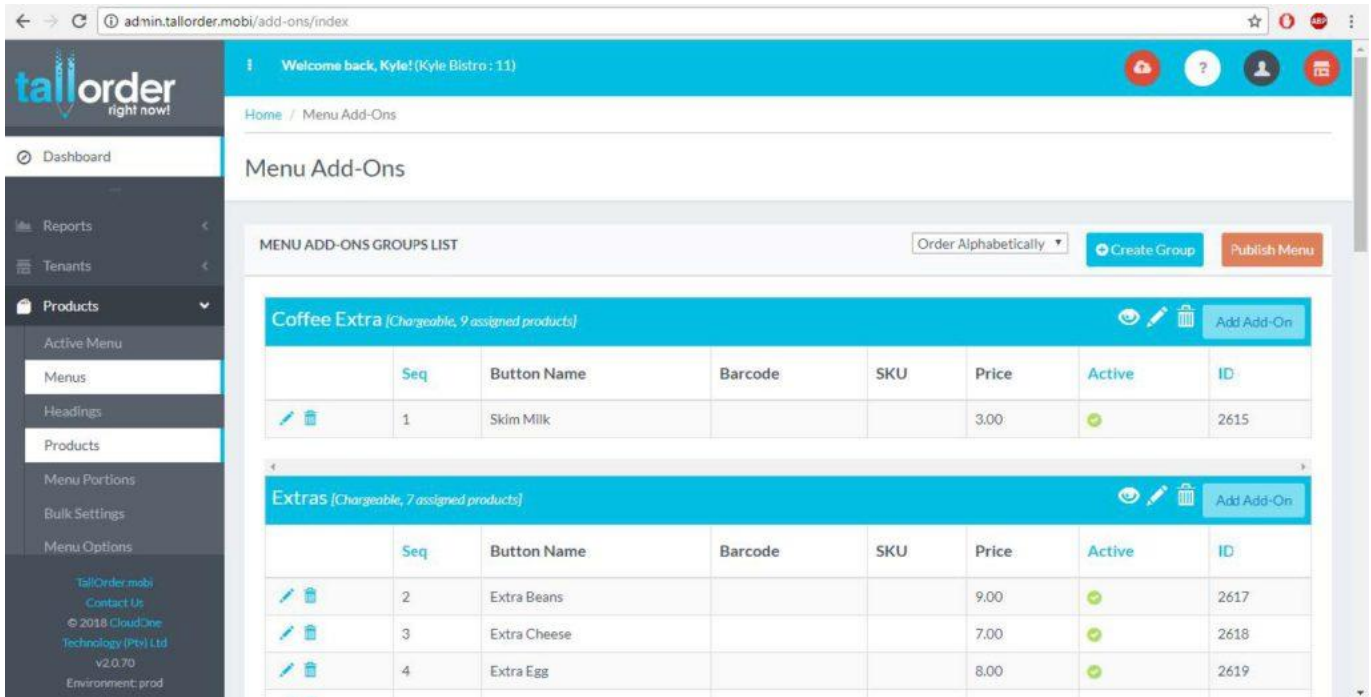
Secondly, you will have to add the respective Add-Ons (products) to the Add-On Group:



Select the respective product from the drop down list by clicking on 'Select a Product':



Lastly, you will need to assign the entire Add-On group and the respective Add-Ons to the respective products or menu items – To assign the group, simply click on the "eye" icon:



Next, click the “Add” button and it drops down your product list – from here you will be able to tick the boxes for the respective products you want to assign the Option Group to:

