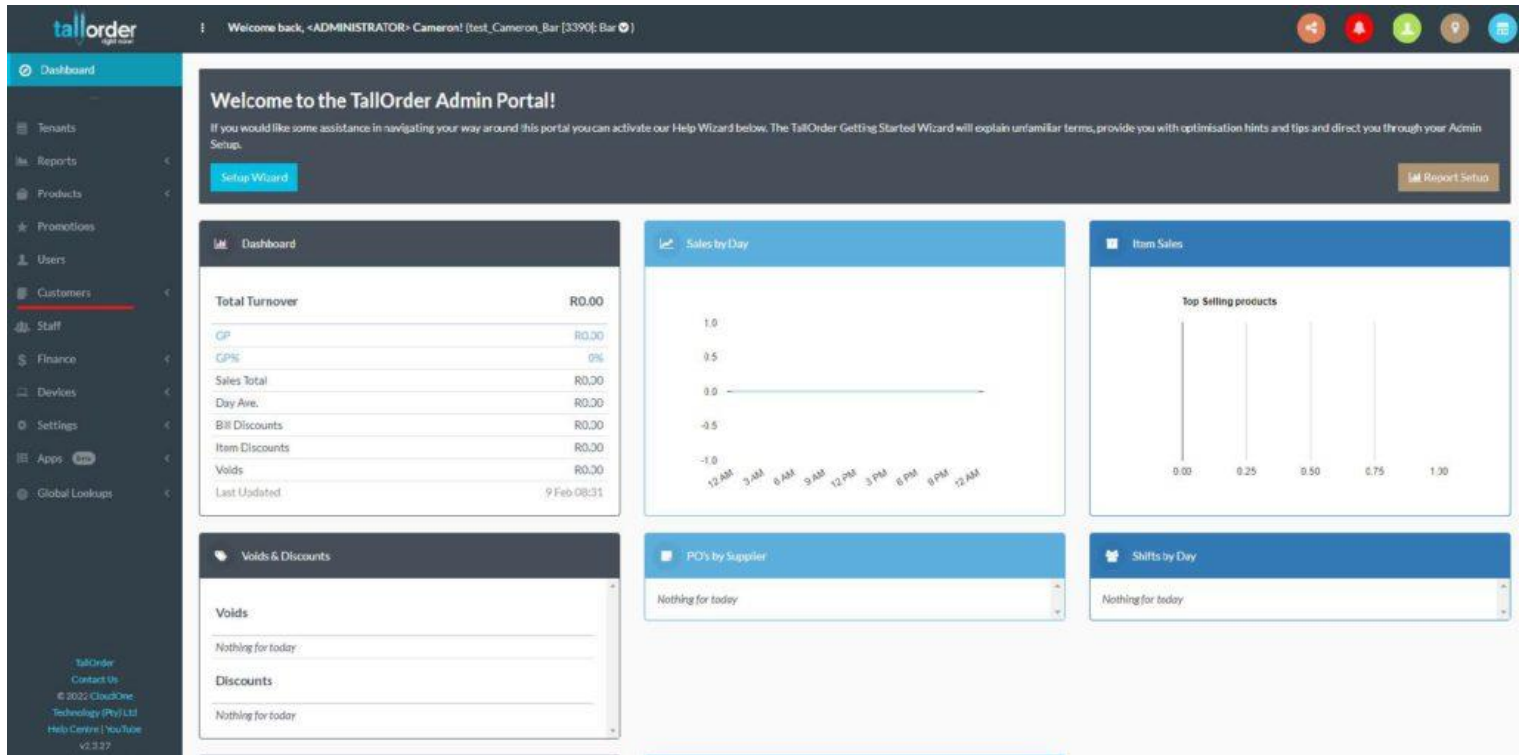


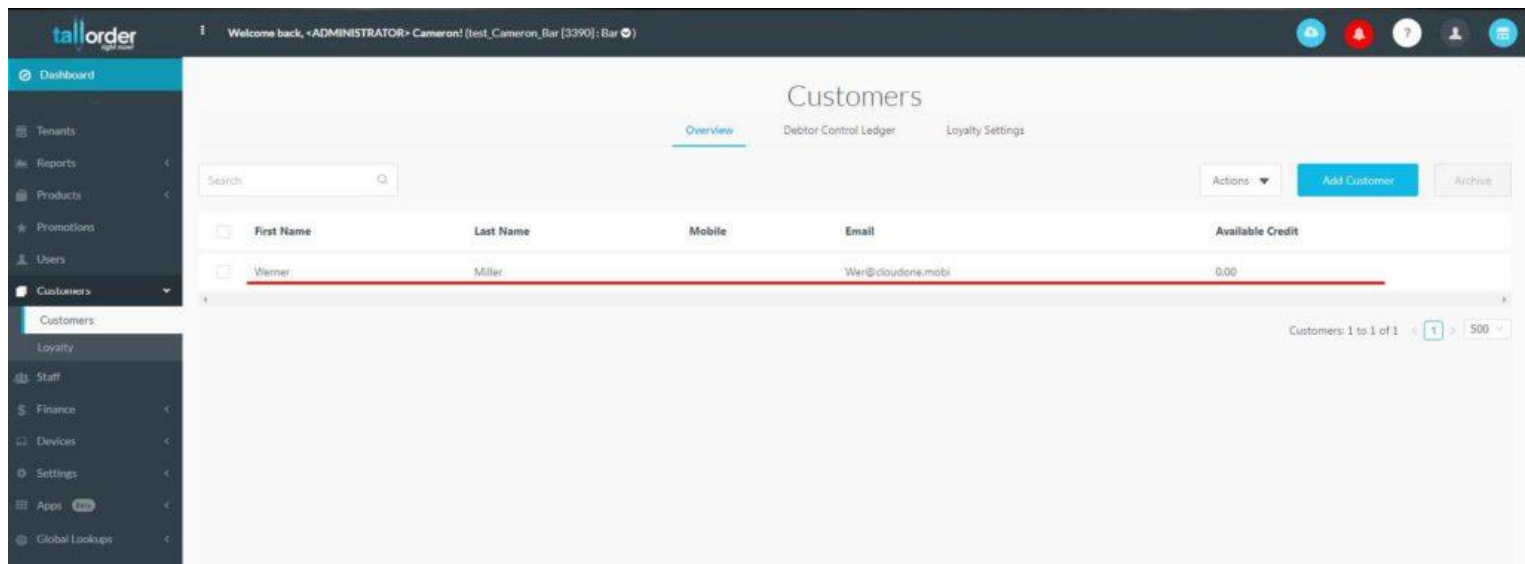
TALLORDER SOLUTIONS

SETTING UP CUSTOMER TYPES

From the TallOrder Admin Dashboard, scroll down the “Customers” option the left hand menu.

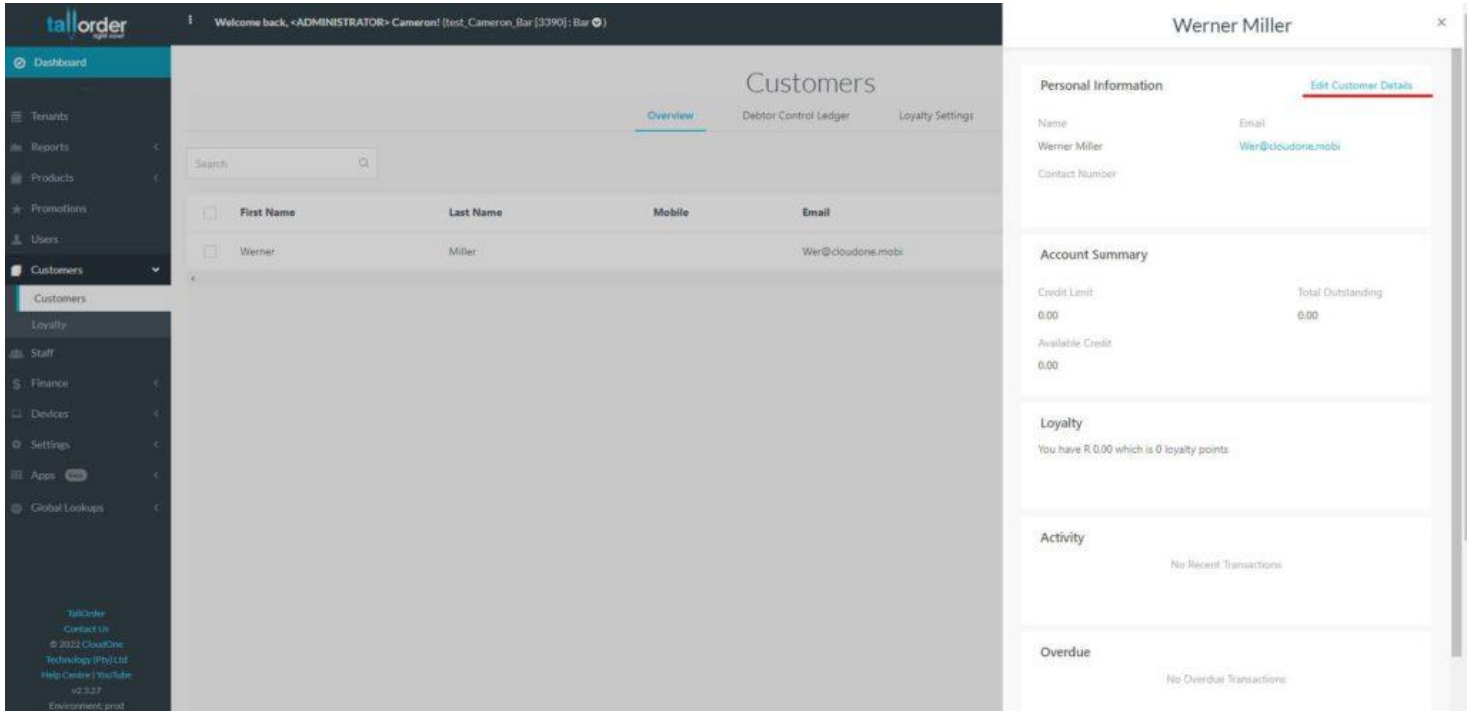


Once you are the customer page, please click on the Customer you wish to change.

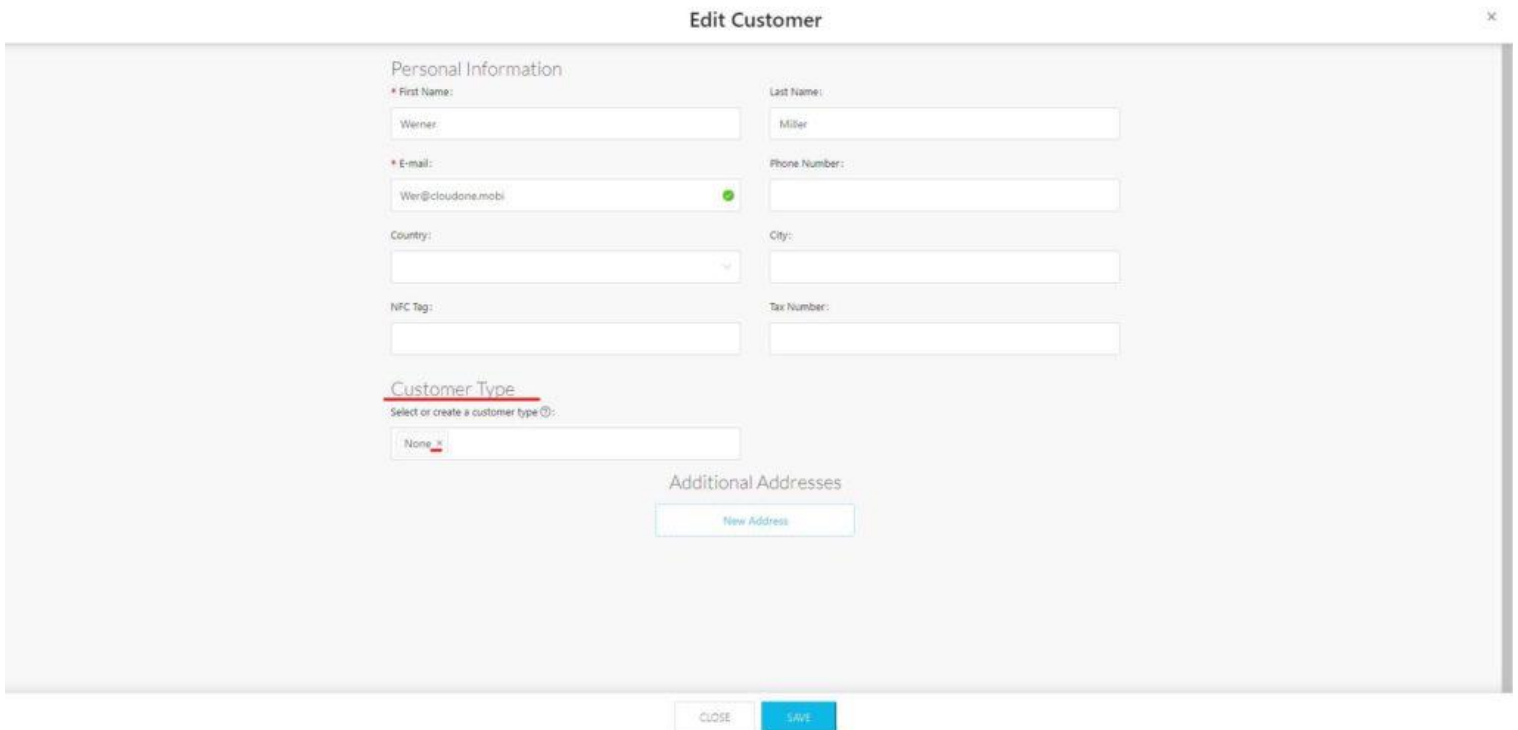


A little pop-up on window will appear on the right. From the pop-up click on the right-hand corner where it say’s Edit Customer Details.

Details.



On this screen you can edit the details of the customer as well the customer type. Under the Customer Type heading you can change the customer type, click on the little 'X' next to the word 'none'



You can either select a current customer type if you have previously created one or you can create your own customer type. I have created the customer type called 'Discount'

Edit Customer ✕

Personal Information

* First Name: Last Name:

* E-mail: ✔ Phone Number:

Country: City:

NFC Tag: Tax Number:

Customer Type
Select or create a customer type (D):

Additional Addresses

Once that is done, please press the **'Save'** button.

Edit Customer ✕

Personal Information

* First Name: Last Name:

* E-mail: ✔ Phone Number:

Country: City:

NFC Tag: Tax Number:

Customer Type
Select or create a customer type (D):

Additional Addresses

When you have finished with that please remember to publish as you have made changes customer.